



MAINE REVENUE SERVICES
P.O. Box 9100
AUGUSTA, ME 04332-9100
**WITHHOLDING TAX AND UNEMPLOYMENT
CONTRIBUTIONS FORMS
ORDER FORM**

**2004
FORM 2333C-ME**

Business Name _____ E-mail _____
Address _____ City, State _____ ZIP _____
Contact Person _____ Telephone Number () _____

Use this form to request your Withholding tax and Unemployment contributions forms. Downloadable forms are available at: **www.maine.gov/revenue**. All forms come in packages of 10 at \$1.70 each package. Indicate the number of **packages** you wish to purchase and multiply that number by \$1.70 for the total.

Abbreviations: WH = Withholding UC = Unemployment Contributions

Loose Forms (To be completed by hand)

ITEM	FORM NUMBER	DESCRIPTION	# PKGS	TOTAL (Pkgs. x \$1.70)
1	941ME	Withholding Only Quarterly Return		\$
2	941ME (Page 2)	Withholding Listing Page		
3	941/C1-ME	Combined WH and UC Quarterly Return		
4	941/C1-ME (Page 3)	Wage & Withholding Listing Pg - Pt 4 of Qtrly Return		
5	941A-ME	Withholding Amended Return		
6	C1A-ME	UC Amended Return (photocopies accepted)		
7	900ME	Withholding Payment Voucher (3 vouchers per page)		
8	941P-ME	•Pass-through Entity Withholding Registration •Qtrly Pass-through Entity Withholding Return •Qtrly Pass-through Entity Withholding Return Member Listing		
9	941P-A-ME	•Amended Pass-through Entity Withholding Return		
10	941EX-ME/941LM-ME	•Pass-through Entity Withholding Exemption Form •List of Participating Members		
11	941AF-ME	•Compliant Taxpayer Affidavit (photocopies accepted) •Composite Filing Participation Statement (photocopies accepted)		
12	W3-ME	Reconciliation of Maine Income Tax Withheld		
13	1099ME	Income Tax Withheld by Pass-through Entity (photocopies accepted)		

Please submit your order (and make checks payable) to:



Goodwill Industries of Northern New England, Inc.
243 Leighton Road
Augusta, Maine 04330

Total	\$
Sales Tax 5% (.05)	
Total Due	\$

If you are a payroll service, tax practitioner, accountant, etc. and you handle payroll services for someone else for a fee, you must either pay for forms (package of 10 for \$1.70) or download Withholding and Unemployment Contribution Forms at www.maine.gov/revenue. **DUE TO THE STATE'S IMAGING AND SCANNING TECHNOLOGY, PHOTOCOPIES OF FORMS ARE NOT ACCEPTABLE.** There is no fee for one or two forms for your own personal use.

FILING OPTIONS FOR EMPLOYERS:

During 2004, businesses will have three options for filing their wage withholding or combined wage withholding tax/unemployment contributions forms. The three options are:

1. **Official Maine Revenue Services forms:** These are forms contained in the withholding or combined withholding tax/unemployment contributions instruction booklets and are available as loose forms or can be downloaded from the Maine Revenue Services Web site at: www.maine.gov/revenue. The booklets will be mailed to all registered employers in March, 2004. These mailed forms will be preprinted with your business name, withholding account number, UC account number and other specific employer information.

If you plan to file your wage withholding tax and unemployment contributions returns using the loose forms, complete this order form and submit it to Goodwill Industries of Northern New England, Inc., 243 Leighton Road, Augusta, ME 04330.

2. **Substitute forms designed by software developers:** These are forms designed by software developers as part of a payroll software package. The forms and related tax data are usually printed as a unit on the same sheet of paper. Software developers are required to submit substitute forms to Maine Revenue Services for approval before including them in a software package. A list of approved vendors and forms will be published on Maine Revenue Services Web site. Unapproved forms cannot be processed by Maine Revenue Services' scanning system.
3. **Filing over the Internet:** The Withholding Only and Combined Quarterly Report for Withholding and Unemployment Contributions (CQR) can be filed over the Internet. Visit our Web site at www.maine.gov/revenue for more information.

Since 2003 and 2004 are the first years for which certain pass-through entities will be required to submit forms relating to withholding on distributive income, the filing options available to those entities may be limited. At the time of printing this order form, option 1 was the only option expected to be available for 2003 (loose forms only) and 2004. It is anticipated that other filing options will become available during 2004 and 2005.

If you have any questions regarding the filing options, please call 207-626-8475. If you have any questions regarding your order, please call 207-626-8478.